

**SAN MARINO TENNIS FOUNDATION  
BOARD MEETING  
August 19, 2015**

**Directors Present:** Voting Members, Mustapha Baha, Charlie Perry, Bob Risinger, Ruth Roberts  
Mike Jack and John Wang (Nam Jack is on Medical Leave.)

**Directors Absent:** Voting Members, Andrew Ezold, Frank Hu and Harold Young  
*(Two Board Members resigned just before this meeting; Jules Buenabanta and Richard Pearson. The Board is working to fill those positions as soon as possible.)*

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A meeting of the Board of Directors was held on August 19, 2015 at the home of Bob Risinger.

I. Call to Order

The meeting was called to order at 7:15 p.m. by Acting President Charlie Perry.

II. Welcome to the Board – Charlie Perry

Charlie Perry welcomed the Board.

III. President's Request

Charlie Perry would like to build a new notebook to ensure the Head Pro complies with the requirements described in the Pro Contract. In particular, the Board will check for the accuracy of the insurance certification concerning the type of business classification. In addition, the President should have a copy of the policy as well as the Business Manager of the Foundation.

IV. Minutes - Ruth Roberts

**Ruth presented the July 20, 2015 Minutes and made a motion to approve the Minutes as presented.**  
There was a 2<sup>nd</sup> by Mike Jack, the motion passed by unanimous consent.

V. Financials

Birgit Gabig was out of town. Ruth Roberts distributed the financials for July and the Foundation is very healthy. (Financials attached.) We still have not received an invoice from legal counsel; Mike Jack will look into this matter. The annual Community Contribution will be deferred until we receive a request for a tennis related project. Sam Lizzul's last payment was from 8-1-15 through 8-8-15, Birgit will confirm this with an email to the Officers.

VI. Publication of the Board Minutes

Ruth Roberts requested that we publish the Board Minutes in a binder in the Pro Shop. The binder should also include a generic Pro Contract and the By-Laws. The board was fine with the request. In September, Ruth will put the binder in the Pro Shop. The Minutes will also be published in our newsletter.

VII. Pro Contract

**Charlie Perry made a Motion to approve the Pro Contract.** There was a 2nd by Mustapha Baha, the motion passed by unanimous consent.

VIII. Pro Search Committee (Bob Risinger, Charlie Perry and Ruth Roberts)

From August 1 through August 30, Bob advertised in USTA sites and there are 33 applications so far; 11 are local, So. Cal., 12 in U.S. and 10 international. Eighteen are not applicable; we are giving preference to local applications and the B list is from out of state. The phone interviews will begin in September. The Committee will narrow the candidates to 2-3 and present them to the Board for the final interview. The Search Committee is looking for Head Pros with good administrative skills, effective teaching skills and good people skills.

VIV. Tennis Ball

Ruth Roberts has secured the Old Mill Museum as the location and is looking at caterers. Bob Risinger will be facilitating the Member/Guest Tournament; flyers will be posted in the Pro Shop, our newsletter and on the reservation system.

X. Reservation System

The reservation system is going smoothly since its launch on 8/1/15. There are a few issues. Members are reserving more than one court under spouses' names who do not play and some are reserving two courts as doubles but are really playing singles so that they have more time on the court. Children are not to reserve in their name but under the parent's name.

Meeting adjourned at 8:55 p.m.

Respectfully submitted by:

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Ruth Roberts  
Secretary of the Board

Date: