

SAN MARINO TENNIS FOUNDATION

BOARD MEETING

April 19, 2016

7 P.M.

At Jean Dea's Home: 1489 Charlton Road, San Marino

Directors Present: Voting Members, Charlie Perry, Bob Risinger, Ruth Roberts, Jean Dea, Jim Dahlstein, , Harold Young, Susan McDonnell, David Stuteville and Alex Voxman

Present Non-Voting Members: Karl Pan and Birgit Gabig

Directors Absent: Voting Members, Roger Hollomand and Pana Gelt

The Board of Directors held a meeting on April 19, 2016.

I. Call to Order

President Charlie Perry called the meeting to order at 7:15 p.m.

II. Welcome to the Board - Charlie Perry

Charlie Perry welcomed the Board.

III. Secretary - Ruth Roberts

Ruth made a **Motion** to approve the January 13 and February 23rd 2016 Minutes. Motion passed unanimously, 1st by Harold Young and a 2nd by David Stuteville with two revisions; add Jean Dea as present in the January 13 Minutes and discussion of a March InterClub Tournament was discussed, Paul tried to make this happen but with scheduling conflicts the tournament didn't materialize. Ruth announced that Birgit is moving to Baja California so May 31, 2016 will be her last day. Charlie and Ruth will be interviewing a Karen Quon in a few days. This transition should go smoothly and we expect to hire Karen as our new Business Manager beginning May 1, 2016.

IV. Financials - Birgit Gabig

Birgit distributed the financials (see attachment). Next month she will add \$2,500 monthly contractor fee. The utilities budget increase to \$10,000 per year is necessary. (As discussed at the last Board meeting, SCE has changed our business status and therefore the Foundation is on a different tier system when Sam left, now the charge is at a new rate.) The City has requested the Foundation's annual financial statement, which is customary, so Birgit supplied them with this document; she also filed the 2015 taxes. Birgit will train Karen during the month of May in order to make the transition a smooth one.

V. Facilities Report - David Stuteville and Charlie Perry

The outside of the Tennis Center was painted. The roof repairs estimates are in and the work will begin soon. The four shower doors will also be repaired, two the ladies locker room and two in the men's locker room. It will cost \$500 to repair the roof and the total cost of repairs should not exceed \$3,000. We do not want to spend too much now since we hope to remodel the Pro Shop in the future. David made a **Motion** to approve the repairs at the Pro Shop at a cost no greater than \$3,000. There was a 1st by Charlie Perry and a 2nd by Jim Dahlstein, the Motion passed unanimously. Charlie Perry said to the Board that he needs help with fundraising for the Club House remodel; there was no response.

VI. The Concession Agreement

The Board discussed the proposed revisions to the Concession Agreement (see attachment) at length, approximately 45 minutes. David Stuteville and Alex Voxman did not agree with the proposed changes, specifically in section 11 stating, *“Rules were changed to restrict clinics, lessons and instruction to two courts during daylight hours, which can be changed subject to the approval of the Foundation and City Manager.”* At issue are the words ‘approval of the Foundation and City Manager’. David and Alex do not understand why the Foundation should give up power to the City. The majority of the Board members expressed that the Foundation is not giving up power; the City Attorney did the revision in Section 11 in order to maintain ongoing communication regarding new changes at the Club. Informing the City Manager of important changes at the Club is the responsibility of the Board; the Foundation is the Concessionaire of this facility.

Following this discussion, Bob Risinger made a **Motion** to delete paragraph 11 in Exhibit A to the draft Concession Agreement in its entirety and replace it with the following paragraph 11:

11. The Foundation, in cooperation with the tennis professional, and subject to approval by the City Manager, shall establish rules to control overcrowding of the tennis facilities.

There was a 1st by Jim Dahlstein and a 2nd by Jean Dea. The Motion passed with seven in favor and two opposed.

VII. Additional Business

Alex Voxman asked how Paul, the new Pro is doing so far. Bob said that the first two months were tough in terms of generating new business but is doing much better now. Alex also asked about youth tennis, Bob said things are slow going, Paul is working to build up the youth tennis and is working with the San Marino Recreation Department this summer. Paul has hired a new assistant Pro named Richie, his teaching skills on the court very impressive. The plan is to get the Junior Team off the ground in the fall.

The By-Laws contain sections that need revision. Charlie asked the Board if anyone other than Alex Voxman could work on this project and there was no response.

The Men’s 55 and older team will start their season on May 7 by Captain Charlie Perry.

The April Newsletter will be emailed on Wednesday, 4/20/16.

A Motion to adjourn at 8:56 p.m., 1st by Charlie Perry and a 2nd by Jean Dea, the Motion passed unanimously.

Respectfully submitted by:

Ruth Roberts, Secretary of the Board

Date: